

## **KCPERS Policy**

### **Policy #015 – Refund of Members’ Contributions**

**Adopted: October 8, 2002**

When a member resigns from the department the member will be given a Request for Refund of Contributions Due to Resignation Form. When the department terminates a member the member will be given a Request for Refund of Contributions Due to Termination Form. In both cases the following applicable statutes and policy will be reviewed with the member.

Refunds will be processed as quickly as possible following the end of the member’s final payroll period. The refund process may take as long as 30 days from the date of application.

Police Retirement System - Section 86.467 RSMo. allows a member of the Police Retirement System of Kansas City, to choose to withdraw all of the member’s accumulated contributions whenever the service of a member is terminated for any reason. When a member is terminated, the member shall be paid on demand, their accumulated contributions in a lump sum. The refund of contributions shall be in lieu of any and all other benefits to which the member might otherwise be entitled under sections 86.370 to 86.497.

When a member is terminated by the department and that termination is appealed to the Board of Police Commissioners, the member will not be entitled to a refund of contributions until the Board of Police Commissioners has issued a ruling on the appeal.

Civilian Employees’ Retirement System of the Police Department - Section 86.620(4) RSMo. requires that upon termination of employment prior to completion of five years of creditable service, a member of the Civilian Employees’ Retirement System of the Police Department shall be paid all of the member’s accumulated contributions and the member’s membership in the retirement system shall cease and the member shall forfeit all rights to any other benefits under the system arising from the member’s service to date of termination. Section 86.620(5) RSMo. allows a terminated member with five or more years of creditable service to choose to withdraw all of the member’s accumulated contributions to the fund, in which case the member shall be paid upon demand the amount of the member’s contributions in one lump payment and all provisions of Section 86.620(4) RSMo. shall apply, or the member may choose to leave their contributions in the fund until the member reaches their eligible retirement date. Should a terminated member choose to withdraw their contributions, their membership in the system shall cease, and the member shall forfeit all rights to any other benefits under the system arising from service to the date of termination.

When a member is terminated by the department and that termination is appealed to the Board of Police Commissioners, the member will not be entitled to a refund of contributions until the Board of Police Commissioners has issued a ruling on the appeal.